

# ROOSTER ANDY'S CATERING



600 COPELAND AVE LACROSSE WI 54603 PHONE (608) 782-6399 FAX (608) 782-6395  
ON THE WEB AT ROOSTERANDYS.COM

## CATERING AGREEMENT

**Please complete ALL blank lines. Agreement MUST be complete, signed and dated..**

Name/Org.:	<input type="text"/>	Date of Event:	<input type="text"/>
Address:	<input type="text"/>	Eating Time:	<input type="text"/> Food line will remain up for One Hour unless other arrangements are agreed to prior to the event.
City/ST/Zip :	<input type="text"/>	Event Location:	<input type="text"/>
Contact Person & Best Phone #:	<input type="text"/>	Deposit Required:	<input type="text"/> Date Pd/Ck #:
Alt. Contact Person & Best Phone#:	<input type="text"/>	Minimum Meal Order	<input type="text"/>
Type of Event:	<input type="text"/>	You will be billed for at least this many meals:	
Tax Exempt Number:	<input type="text"/>	On-site cooking availability is based upon location, minimum order, and scheduled date. Please ask for more details.	
5.5% sales tax must be added to your final bill unless evidence of tax exemption is provided.		Additional Fees or Comments:	<input type="text"/>

### Menu Selection and Special Requests:

We will try to honor Special Requests. Special Requests can not be guaranteed unless agreed to in writing by Rooster Andy's.

### Terms of Agreement

- ✔ **Final order must be verified 10 days prior to the event.** Customer will be charged for all dinners ordered based upon this final count and current menu prices. See Catering Menu for dinner selections and current prices.
- ✔ A non-refundable deposit (above) is required at time of booking. This deposit is applicable to the final bill.
- ✔ All catered dinners include plates, napkins, utensils, and condiments.
- ✔ Prices subject to 5.5% sales tax and 15 % service charge.
- ✔ **Event must be paid in full on or before the day of the event.** Make checks payable to Rooster Andy's. A late payment fee of \$50.00 will apply unless prior arrangements have been made with Rooster Andy's.
- ✔ The customer may keep any extra food, provided they supply their own containers. Customer agrees to hold Rooster Andy's harmless for the quality and condition of any extra food after it is in the customers possession.
- ✔ A cash deposit will be required for any equipment borrowed by the customer. All borrowed equipment must be returned within 24 hours of the end of the event in same condition for return of deposit.

**Attestation:** *By my signature, I have read and agree to the terms and information represented above.*

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_