



600 COPELAND AVE LACROSSE WI 54603 PHONE (608)782-6399 FAX (608)782-6395

www.roosterandys.com

CATERING AGREEMENT

Please fill out completely.

Name/ Org.: _____

Date of Event: _____

Billing Address: _____

Eating Time: _____

(Extra charge will apply if eating time is more than 15min. past stated time)

Event Location/Address: _____

Contact Person: _____

Phone #: _____

Details of Event: _____

Alt. Contact Person: _____

Phone #: _____

Type of Event: _____

Deposit Required: _____ Date Pd/CK #: _____

Tax Exempt #: _____

(5.5% sales tax will be added to final bill unless provided.)

Min. Meal Order: _____

(You will be billed for at least this many meals)

Menu Selection / Special Requests: _____

Price for meal: _____

Additional Charges: _____

Trip Charge? Y/N Amount: _____

(We will try to honor special requests.)

(Special requests cannot be guaranteed unless agreed to in writing by Rooster Andy's.)

TERMS OF AGREEMENT:

- Final order must be verified 10 days prior to event. Updates on counts can continue up till day of event. Customer will be charged for all dinners ordered based upon this final count and current menu prices. See Catering Menu for dinner selections and current prices.
- A non-refundable deposit (above) is required at time of booking. This deposit is applicable to the final bill.
- There is an additional \$1.00 charge for parties between 30 -59 guests.
- Prices subject to 5.5% sales tax and 15% service charge.
- On site cooking availability is based upon location, minimum order, and scheduled date. A fee may apply depending on size of party.
- Buffet line will remain open for ½ hour for parties of 60 or less and 1 hour for parties over 60 unless other arrangements have been made.
- Delivery charges may apply depending on size of party and distance.
- All catered meals include plates, napkins, utensils, and condiments.
- The customer may keep extra food, provided they supply their own containers. Customer agrees to hold Rooster Andy's harmless for the quality and condition of any extra food after it is in customer's possession.
- **50 % of bill is due in office day before or last business day before event. Remainder of bill is due 7 days after event. A 5% late will be applied to all bills not paid within 7 days. Make checks payable to Rooster Andy's**

By my signature, I have read and agree to the terms and information represented above

Customer Signature _____ Date _____